

Clubhouse Rental Agreement
White Oak Village Condominium Association, Inc.

Name(s) : _____

Address: _____ Phone: _____

Date(s) Requested: _____

Time: _____ AM PM to _____ AM PM

Specific Purpose: _____ Number of People: _____

Clubhouse Rental Rules

1. The clubhouse may **NOT** be rented for any religious, political, or commercial event.
2. A resident in good standing who desires to rent the White Oak clubhouse for a private function for eight or more people (including the resident and any other members of his/her household) must pay a \$65 non-refundable rental fee and a separate \$100 cleaning deposit; the cleaning deposit will be refunded if no contract cleaning is required following the function. Checks should be made payable to White Oak Village Condo Association.
3. A resident in good standing who desires to rent the White Oak clubhouse for a private function for eight or fewer people (including the resident and any other members of his/her household) does not have to pay a \$65 rental fee, but must pay a \$100 cleaning deposit; the cleaning deposit will be refunded if no contract cleaning is required following the function. Check should be made payable to White Oak Village Condo Association. NOTE: Events may be cosponsored by a resident of another household to increase the total number of attendees allowed. The cosponsor's name and signature must appear on this rental form.
4. A resident in good standing who belongs to an outside organization may rent the White Oak clubhouse for that organization's activity in accordance with Rules 1-3 above. Neither the organization nor any of its members may publicly advertise the activity (in newspapers, publicly-posted announcements, websites, etc.). NOTE: Events may be cosponsored by a resident of another household to increase the total number of attendees allowed. The cosponsor's name and signature must appear on this rental form. If the activity is announced publicly, this rental agreement will be voided. **Please initial:** _____
5. Residents who rent the clubhouse are responsible for the behavior of their guests, and are responsible for repairing any damage caused by themselves or their guests.
6. Residents who rent the clubhouse are required to provide their own consumable supplies (coffee, tea, sugar, creamer, cups, napkins, etc.).
7. Residents who rent the clubhouse for a private function will forfeit all or part of the cleaning deposit if the carpet is not vacuumed, or if the tables and chairs are not returned to the normal setup configuration. A list of cleaning requirements is on the wall in the kitchen. **Please initial:** _____
8. Clubhouse hours are 8:00 a.m. to midnight. All private functions, including cleanup, must end prior to midnight. **Please initial:** _____

9. Residents must adhere to maximum occupancy standards for the building as established by the Georgetown/Scott County Fire Department.

10. No smoking is permitted inside the clubhouse.

11. No pets are permitted inside the clubhouse. Service animals are permitted.

12. Guests using the clubhouse must be accompanied by a White Oak Village resident at all times. **Please initial:** _____

Agreement

I have read and understand the above guidelines and agree to uphold them. I also understand that White Oak Village Condominium Association, Inc., is not liable for accidents or injuries incurred by me or my guests during the period of this rental.

Resident's Signature: _____ Date: _____

Cosponsor's Signature: _____ Date: _____

White Oak Approval: _____ Date: _____